

Cherwell District Council

PRP and Appeals Committee

Minutes of a meeting of the PRP and Appeals Committee held in at Bodicote House, Bodicote, Banbury, Oxon, OX15 4AA, on 11 December 2008 at 6.30 pm

Present: Councillor Carol Steward (Chairman)

Councillor Luke Annaly
Councillor Fred Blackwell
Councillor Colin Clarke
Councillor P A O'Sullivan
Councillor Douglas Webb

Apologies for absence: Councillor James Macnamara
Councillor Ann Bonner
Councillor Eric Heath
Councillor John Wyse

Officers: Mary Harpley, Chief Executive and Head of Paid Service
James Doble, Democratic, Scrutiny and Elections Manager

6 Appointment of Chairman

In the absence of the Chairman and Vice-Chairman the meeting appointed Councillor Steward to Chair the meeting.

7 Declarations of Interest

There were no declarations of interest.

8 Petitions and Requests to Address the Meeting

There were no petitions or requests to address the meeting.

9 Urgent Business

There was no urgent business.

10 Minutes

The minutes of the meeting held on 23 September 2008 were agreed and signed by the Chairman.

11 Exclusion of Public and Press

Resolved

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of that Act.

EXEMPT

12 **Mid Year Performance Appraisal - Chief Executive**

The Committee considered an exempt briefing note provided by the Chief Executive in relation to her achievement against the performance targets set for her for 2008/09.

The Committee considered each of the targets in turn and discussed the progress against the targets with the Chief Executive.

Resolved

- 1) That the progress reported by the Chief Executive against the targets set for her be noted and accepted.
- 2) That the achievements of the Council and Chief Executive during this period be welcomed and that it be agreed that no action is required by the Committee in respect of the targets and progress against the targets.
- 3) That the Leader of the Council be invited to the meeting of the Committee that considers the annual performance appraisal and target setting in Spring 2009.

The meeting ended at 7.40 pm

Chairman:

Date: